Ysgol Uwchradd Bodedern

Presenoldeb a Phrydlondeb

Mae staff a llywodraethwyr Ysgol Uwchradd Bodedern yn ymwybodol o bwysigrwydd presenoldeb a phrydlondeb ar gyfer addysg eich plentyn.

100%	**Dim yn absennol o unrhyw wers**
95% ac îs	**Yn absennol am 10 diwrnod a mwy (dros 60 gwers) o'r ysgol- bydd yn anodd bod ar ben y gwaith.**
93% ac îs	**Yn absennol am 14 diwrnod ysgol a mwy. Colled addysgol difrifol sy'n debygol o effeithio'n negyddol ar gyflawniad eich plentyn.**

Mae cysylltiad clir rhwng cyflawni'n dda yn yr ysgol a phresenoldeb da.

Mae gennym gamau pendant i ymateb i absenoldeb a chanmol presenoldeb uchel. **Ein targed i'ch plentyn yw presenoldeb llawn 100%.**

Prydlondeb

Mae'r diwrnod ysgol yn dechrau'n brydlon am 8.40yb. Mae bod yn hwyr 5 munud pob dydd yn gyfartal â cholli 3 diwrnod ysgol.

Gwyliau

Mae ymchwil yn profi fod tynnu plant allan o'r ysgol ar gyfer gwyliau teuluol yn medru bod yn niweidiol i'w haddysg, yn arbennig yn ystod cyfnodau pwysig o gwblhau gwaith cwrs a pharatoi ar gyfer arholiadau allanol / profion. **Dylid gwneud ceisiadau am wyliau drwy ffurflen gan y Pennaeth.**

Yn unol â pholisi'r sir, ni fydd absenoldebau gwyliau yn cael eu hawdurdodi i flynyddoedd 10 ac 11.

Salwch

Ni chaniateir mwy na 10 sesiwn (5 diwrnod) o absenoldeb oherwydd salwch heb dystiolaeth meddygol (llythyr doctor, cerdyn apwyntiad ayyb)

Cyfrifoldeb rhieni/gwarcheidwaid:

- Sicrhau fod eich plentyn yn cyrraedd yr ysgol erbyn 8.35yb
- Trefnu apwyntiadau meddygol e.e. deintydd (sydd ddim yn argyfwng) ar ôl ysgol neu yn ystod y gwyliau.
- Sicrhau fod eich plentyn yn deall pwysigrwydd presenoldeb a phrydlondeb.
- Peidio trefnu gwyliau teuluol yn ystod tymor yr ysgol.
- Cysylltu â'r ysgol i egluro pob absenoldeb, drwy'r ffyrdd canlynol:

Ffôn: 01407 741000

Tecst: 01407 644002

e-bost: abs@bodedern.ynysmon.sch.uk

neu drwy nodyn yn y llyfr cyswllt.

Diolch am eich cydweithrediad a chefnogaeth.

Ysgol Uwchradd Bodedern

Attendance and Punctuality

The staff and governors of Ysgol Uwchradd Bodedern are aware of the importance of attendance and punctuality for your child.

100%	**Full attendance**
95% and lower	**Over 10 days of absences (over 60 lessons) from school - it will be very difficult to catch up with the learning.**
93% and lower	**Absent for over 14 school days, a substantial loss of education, which may have a detrimental effect on your child's achievement.**

There is a clear connection between achievement and good attendance.

We have clear strategies in responding to absenteeism and praising high levels of attendance. Our target for your child is full attendance **100%**

Punctuality

Our school day starts promptly at 8.40 a.m. Being 5 minutes late every day is equivalent to missing 3 school days.

Holidays.

Research proves that removing children from school for family holidays can be detrimental to their education, especially during important periods of completing coursework and preparations for external exams and tests. **Any request for holiday leave should be made through a form available from the head teacher.**

Following the education authority's policy, we will not authorise holiday leave for year 10 and 11 pupils.

Illness

We cannot authorise more than 10 sessions (5 days) of absences due to illness without medical evidence (a doctor's note or an appointment card etc)

Parents'/Guardians' responsibilities:

- Making sure that your child is in school by 8.35 a.m.
- Make non-emergency medical and dental appointments after school or during school holidays.
- Ensuring that your child understands the importance of attendance and punctuality.
- Avoid taking family holidays during school time.
- Contact the school to explain any absences, by using the following contact details:

Phone: 01407 741000

Text: 01407 644002

Email: abs@bodedern.ynysmon.sch.uk

or through a note in the communication book.

Thank you for your continued co-operation and support.